

MONITORING REPORT ON PROJECT VISIT

PROJECT ID AND TITLE: Strengthening Disaster Risk Management Capacities in Uzbekistan
PROJECT DURATION: July 2010-December 2014

DATE OF THE VISIT: April 8, 2014
LOCATION OF THE VISIT: Tashkent, *Project Office*
SOURCE FUNDING:

PURPOSE OF THE VISIT: Regular monitoring visit

UNDP TEAM: Darkhon Abutalipov, Programme Associate
OTHER PARTNERS: No

BENEFICIARIES MET: No

1. PROJECT MANAGEMENT & ADMINISTRATIVE ISSUES

	YES	NO	N/A	FINDINGS & RECOMMENDATIONS
1. GENERAL				
• Project office environment & working conditions are adequate	X			
2. ATLAS UPDATES				
<p><i>Before visiting the project, the programme focal point has to visit the Executive Snapshot/ATLAS Project Management Module</i></p> <ul style="list-style-type: none"> • Progress report is updated in ATLAS • Risk logs is updated in ATLAS by PM and management response by Programme Officer / programme focal point • Lessons learned are reflected appropriately (offline in the programme files) <p>If ATLAS updates are not available, the project visit will help to identify why the updates are not made in timely manner by the Project manager and team</p>	X		X	X
3. FINANCIAL AND ADMINISTRATIVE MANAGEMENT <i>[to be completed at least once a year per project, these issues are monitored to ensure that minimum project requirements are met]</i>				
E-filing System is established and maintained in compliance with UNDP procedures				
<ul style="list-style-type: none"> • MINIMUM DOCUMENTS must be available electronically: <ul style="list-style-type: none"> ○ Copy of the signed Prodoc with TORs for all project staff ○ AWP, copies of signed CDRs for each year and other financial documents (if donor cost-shared) ○ Copies of Annual Project Reviews, Minutes of the Project Board meetings and other relevant meetings 	X			

Construction of the complex started. Earthquake Simulating Platform delivered to Tashkent.
Design of Earthquake museum developed and approved by MES. Procurement of necessary equipment and furniture started.

Any outstanding issues / challenges faced by the project that need attention and follow-up from the CO (project staff concerns)?

No

Beneficiaries met (2-3) to assess the work of the project?

No

Synergies with other projects/programmes?

It is planned to develop awareness raising materials on hydro meteorological risks in close collaboration with CA-CRM project for population living in prone areas. These materials are planned to be disseminated on CRM project sites too. One UzHydroMet specialist already recruited by DRMP as per CRM recommendations.

Partnership arrangements with national and international agencies?

It is planned to conduct several project activities with UNISDR support

Follow-up on mid-term review/evaluation findings (if any)?

Management response is being finalized. Some points have already been completed.

Gender mainstreaming - all data collected during project is disaggregated by gender (list of participations, research baselines, etc.)?

Please see the progress section

Verification of the reported results (annual or quarterly reports)? Data collection methods assured?

Yes

3. PROJECT PERFORMANCE (IMPLEMENTATION ISSUES)

List the main implementation challenges and propose a way forward (concerning general issues that are not related to specific outputs).

Timely completion of the construction of the Earthquake Simulation Centre is the main challenge/risk. Project Manager is in close contact with national partner and monitors progress on this.

4. LESSONS LEARNED

Describe briefly key lessons learned observed during the project implementation / monitoring visit (successes, shortcomings and recommended solutions).

5. FOLLOW-UP ACTIONS

Follow-up actions [concludes and summarizes the above sections into actions points]	Responsible person and date of completion
Finalizing handover process of the simulation equipment to MES	PM/AFA
Preparation for the Project Board Meeting which is planned to be conducted in April 2014.	All Project staff
Monitoring the process of construction of the Earthquake Simulation Centre building	PM

Prepared by:  _____ Darkhon Abutalipov, Programme Associate

Seen by:  _____ Abdumalik Sidikov, Project Manager

Seen by:  _____ Abduvakkos Abdurahmanov, Head of EEU

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